

Minutes taken by: Sabrina Ohler (SuSanA Secretariat) and Martin Puszies (SuSanA Secretariat)

Meeting called by: *SuSanA Secretariat*

Meeting chaired by: *Arne Panesar (SuSanA Secretariat) and Annkathrin Tempel (SuSanA Secretariat)*

Participants:

Name (Organisation)	Function
Ada Oko-Williams (WaterAid)	WG2 Lead
Ajay Paul (Welthungerhilfe)	WG8 Lead
Annkathrin Tempel (GIZ)	SuSanA Secretariat
Arne Panesar (GIZ)	SuSanA Secretariat
Arno Rosemarin (SEI)	Active member
Belinda Abraham (UNICEF)	WG7 Lead
Carol McCreary (PHLUSH)	WG9 Lead
Claudia Wendland (WECF)	WG7 Lead
Doreen Mbalo (GIZ)	SuSanA Secretariat
Jack Sim (WTO)	WG9 Lead
John Sauer (PSI)	WG2 Lead
Johnathan Parkinson (Oxfam)	WG2 Lead
Jona Toetzke (GTO)	Guest
Kim Andersson (SEI)	Active member
Madeleine Fogde (SEI)	Active member
Michael Kropac (cewas)	Active member
Om Prasad Gautam (WaterAid)	WG3 Lead
Prit Salian (i-san)	WG6 Lead
Roland Schertenleib (former Eawag)	Active member
Simon Okoth (BMGF grant to SEI)	Guest
Trevor SurrIDGE (GIZ)	Active member
Alokananda Nath (GIZ)	SuSanA Secretariat (intern)
Sabrina Ohler (GIZ)	SuSanA Secretariat (intern)
Martin Puszies (GIZ)	SuSanA Secretariat (intern)

Topic	Agenda Item	To do / Deadline (<i>Responsible</i>)
1	<p>Follow-up SuSanA Core Group Meeting & Anniversary, Eschborn</p> <p>a) 10th Anniversary, Eschborn</p> <ul style="list-style-type: none"> ○ 90 people attended the anniversary celebration in Eschborn ○ Presentations, Videos and Pictures are available on the SuSanA website: http://www.susana.org/en/resources/conference-materials-2/2017/536-10th-anniversary-susana <p>b) SuSanA's new Vision Document – Consultation Phase</p> <ul style="list-style-type: none"> ○ All SuSanA members have been invited to send their comments and feedback until 31st March 2017 – only two people have commented; ○ The author team will revise the document accordingly and share an updated version by early May; ○ The title “Contribution of Sustainable Sanitation to the Agenda 2030 for Sustainable Development” is retained and the document will be referred to as “the new vision document” (also the document “Towards more sustainable sanitation solutions” from 2007 was referred to as “vision document”) <p>c) SuSanA's Interlinkages Document (“Sustainable Sanitation and the SDGs: Interlinkages and Opportunities”)</p> <ul style="list-style-type: none"> ○ This document will now focus entirely on the interlinkages between sanitation and all SDGs and, therefore, the title of Chapter 4 will be “How SuSanA can contribute to inter-sectorial work across several SDGs and to the SDG17. ○ Since the following topics that were suggested for chapter 4 do not really reflect on interlinkages/inter-sectorial approaches, it is suggested that separate documents (statements) on these topics will be prepared either by one of the WGs or a task force: <ul style="list-style-type: none"> 1 Clarification of relative importance of targets 6.2 and 6.3 under different circumstances 2 What does universality and “leave nobody behind” mean for SuSanA? 3 How can SuSanA contribute to end open defecation in a sustainable way? 4 Comparison of service delivery cost recovery (Ouagadougou and El Alto as possible examples) 5 Implications at local level for SuSanA? (Provide orientation and guidance on setting national priorities and translating targets 6.2 and 6.3 into national targets and indicators.) 6 Potential and limitations of market based approaches to sanitation service delivery? 	<ul style="list-style-type: none"> - The Secretariat will explore which of the topics can best be addressed by a WG or a task force, respectively. - WG2 will pick up the topic market-based approaches

<p>2</p>	<p>SuSanA Cooperation Systems</p> <p>a. BMGF Grant to SEI</p> <ul style="list-style-type: none"> ○ Simon Okoth (formerly Water Services Trust Fund Kenya) started as a project manager on 3 April. He is based in Nairobi, Kenya. ○ A new project assistant working with the SuSanA Secretariat shall start in mid-April 2017. ○ UX study is completed; the results are currently discussed internally. Please find the outcome report here: http://bit.ly/2o4PD1x ○ 11 bids for the marketing study have been received. A decision will be made until 10 April. The assignment shall start on 1 May. ○ SuSanA Wikipedia Edit-a-thon took place prior to World Water Day (22 March). ○ Four Master students from Cranfield University are currently supporting WG activities e.g. updating WG factsheets (until end of April). <p>b. BMGF SFD Grant</p> <ul style="list-style-type: none"> ○ An offline version of the SFD graphic generator is currently being developed. ○ SFD's were highly visible at the FSM4 conference. ○ A SFD webinar as part of SuSanA's monthly webinar series took place in January 2017. ○ SFD's are featured in the cover story of the Down to Earth Magazine: http://www.susana.org/resources/documents/default/3-2751-7-1488961524.pdf <p>c. SuSanA Regional Chapter - MENA</p> <ul style="list-style-type: none"> ○ The MENA Chapter was launched at the Arab Water Week, in Jordan. ○ The Arabic version of the Compendium of Sanitation Systems and Technologies was launched at the Arab Water Week as well. View the publication here: http://www.susana.org/en/resources/library/details/2753 ○ A roadmap for the MENA Chapter for 2017 has been developed. ○ The MENA Chapter website is online: http://www.susana.org/en/regional-chapters/mena-chapter ○ More face-to-face exchange in the region is planned ○ A thematic online discussion on the SuSanA Forum is planned for early May (bilingual in Arabic-English) <p>d. SuSanA Regional Chapter - India</p> <ul style="list-style-type: none"> ○ 23rd SuSanA meeting was successfully held in Chennai. More than 150 participants attended the meeting. ○ The steering group of the India Chapter met in Chennai and a roadmap for 2017 is currently being 	<p>Trying to get more face-to-face exchange in the region.</p> <p>Calendar is been currently tested.</p>

	<p>developed.</p> <ul style="list-style-type: none"> ○ More face-to-face exchange is planned. <p>e. SuSanA Regional Chapter – Latin America</p> <ul style="list-style-type: none"> ○ Aguatuya is interested to set up a regional chapter for Latin America and has funds to carry out activities. An outline is currently being developed. ○ The EcoSanLac Conference is planned for October/November 2017, in Bolivia. <p>f. Sanitation Calendar – WSSCC</p> <ul style="list-style-type: none"> ○ WSSCC has financed the further development of the SuSanA events calendar. WSSCC members as well as SuSanA partners can upload events to the calendar. Partner organisations can display the calendar at their websites. <p>g. FSM4 Knowledge Management</p> <ul style="list-style-type: none"> ○ FSM4 was a successful conference with more than 1000 participants. Conference materials are uploaded on the SuSanA platform: http://fsm4.susana.org/downloads/conference-materials 	
<p>3</p>	<p>SuSanA WG updates/ WG lead changes</p> <ul style="list-style-type: none"> ○ The minutes of the WG World Café in Eschborn are available here: http://www.susana.org/images/pdf/suanaanniversary/2017-Compilation_World_Caf_Tables.pdf ○ Suggested topics and activities for WGs that came out from the last SuSanA Core group meeting are included in the minutes of the last core group meeting (attached to this Email) ○ A SuSanA Open Exchange Forum as well as WG1, WG4 and WG7 meetings were held in February 2017, in Chennai. ○ Moritz Gold (WG6) is stepping back as co-lead of WG6. Prit Salian and Christoph Lüthi continue as WG 6 leads. ○ Claire Gaillardou from ACF (WG12) has left ACF. ○ Hanna Woodburn (Global Handwashing Partnership) (WG13) has stepped back as a WG lead and suggested Bijan Manavizadeh (Global Handwashing Partnership) as a new co-lead. Om Prasad Gautama (Water Aid) is a new WG13 co-lead and introduced himself. Sarah Dickin (SEI) continues as a WG 13 co-lead. 	
<p>4</p>	<p>Update SuSanA Thematic Discussion Series and Webinar Series</p> <ul style="list-style-type: none"> ○ A mini-webinar series with the World Bank on rural sanitation is planned (dates tbc). ○ A thematic online discussion about MHM was running from 27 March – 9 April 2017 on the SuSanA Discussion Forum: http://forum.susana.org/component/kunena/281-thematic-discussion-12-menstrual-hygiene-management-mhm-in-schools--a-neglected-issue/20954-starting-soon-tds-12-qmenstrual-hygiene-management-mhm-in-schools-a- 	

	<u>neglected-issues</u>	
5	<p>Stockholm World Water Week and 24th SuSanA meeting</p> <ul style="list-style-type: none"> ○ The 24th SuSanA meeting will take place on Saturday, 26 August 2017 in Stockholm. ○ A SuSanA Core Group meeting is scheduled for Sunday, 27 August (18-20h). ○ Sessions: SuSanA will co-convene the following sessions at SWWW: <ul style="list-style-type: none"> ○ Balancing competing interests and harnessing opportunities for better wastewater governance (Lead: SEI) ○ Operationalizing Citywide Inclusive Sanitation: right tools? right use? (Lead: World Bank) ○ Safely managed sanitation in small towns1: lessons from recent experiences (Lead: PsEau) ○ Safely managed sanitation in small towns2: key challenges under scrutiny (Lead: PsEau) ○ Achieving universal access to WASH in Schools with innovative M&E (Lead: GIZ) ○ Don't neglect maintainers: Don't waste investments for WASH in Schools (Lead: German WASH Network) ○ SDG-Synergies: Countries Link WASH and Nutrition to Reduce Malnutrition (Lead: SUN) ○ SEI will finance a SuSanA Booth at SWWW. A staffing plan for the SuSanA booth will be created by the Secretariat and everybody is invited to volunteer a few hours. 	<ul style="list-style-type: none"> ○ All WG leads are requested to inform the SuSanA Secretariat whether they are planning a WG meeting. Rooms at the WWW venue are limited this year and we will consider to organise WG meetings at SEI or a hotel next by the venue.
6	<p>Other events / AOB</p> <ul style="list-style-type: none"> ○ WEDC Conference: RWSN has invited SuSanA to co-convene a session on "Self-supply approaches in water&sanitation". ○ AfricaSan: Several core group members have been invited to a preparatory meeting of the next AfricaSan conference. A close collaboration with SuSanA is possible. 	